



EXECUTIVE ORDER NO. PCG-41
SERIES OF 2023

**AN ORDER GRANTING ECONOMIC WELFARE ASSISTANCE TO QUALIFIED OFFICIALS,
EMPLOYEES AND WORKERS OF THE CITY GOVERNMENT OF PASIG, AND FOR OTHER
PURPOSES**

WHEREAS, it is a policy of the national government to improve the economic welfare of government employees;

WHEREAS, the City Government of Pasig recognizes the efforts and involvement of its employees, officials and workers which contribute to the efficiency and improvement of public service;

WHEREAS, the provision of the Economic Welfare Assistance to the employees, officials and workers of the City will encourage creativity, efficiency, integrity and productivity in the public service;

NOW, THEREFORE, I, VICTOR MA. REGIS N. SOTTO, Mayor of the City of Pasig, by virtue of the power vested in me by law, do hereby order:

SECTION 1. WHO ARE ENTITLED. – All officials and employees of the City Government of Pasig, regardless of the status of employment, shall be entitled to Economic Welfare Assistance equivalent to one (1) month of their basic salaries subject to the provisions of Sections 2, 3 and 4 hereof.

SECTION 2. JOB ORDER AND CONTRACT OF SERVICE. – All Job Order and Contract of Service personnel shall be entitled to the grant of Economic Welfare Assistance in the amount of Fifteen Thousand Pesos (P15,000) each and Ten Thousand Pesos (P10,000) each, respectively, except those who fall under the provisions stated in Sections 3 and 4 hereof.

SECTION 3. QUALIFICATIONS. – The city government officials, employees, and workers who are qualified to receive Economic Welfare Assistance are the following:

- a) Those who rendered at least a total or an aggregate of four (4) months of service including leave of absence with pay as of October 31, 2023;
- b) Those who are on approved leave without pay but have rendered at least a total or an aggregate of four (4) months of service provided they are not yet dropped from the rolls;
- c) Those who have rendered less than four (4) months of service, but subject to the limitations imposed by Section 4 hereof;
- d) Personnel who are formally charged with administrative and/or criminal cases which are still pending for resolution, shall be entitled to Economic Welfare Assistance until found guilty and meted penalty, subject to the item (e) hereof;

- e) Personnel found guilty and meted penalty shall not be entitled to Economic Welfare Assistance in the year the decision was handed down. He or she shall refund any Economic Welfare Assistance received that year; and
- f) If the penalty meted out is only a reprimand, such penalty shall not disqualify the personnel concerned to receive Economic Welfare Assistance.

SECTION 4. RATE OF ASSISTANCE. – City Government of Pasig personnel who have rendered less than four (4) months of service as of October 31, 2023 shall be entitled to Economic Welfare Assistance pro-rated as follows:

Length of Service	Percentage
3 months but less than 4 months	40%
2 months but less than 3 months	30%
1 month but less than 1 month	20%
Less than 1 month	10%

SECTION 5. APPROPRIATIONS. – The budgetary requirement to implement this Order shall be chargeable against any available funds in the City Treasury subject to existing rules and regulations of the Commission on Audit.

SECTION 6. COMPLIANCE. – The authority, issuance and approval hereof are subject to compliance with existing laws and COA rules and regulations on appropriations, expenditures and procurement.

SECTION 7. REPEALING CLAUSE. – All executive orders or portions of executive orders in conflict with this Order, or inconsistent with the regulations of this Order, are hereby repealed to the extent necessary to give this Order full force and effect.

SECTION 8. SEPARABILITY CLAUSE. – If for any reason, any section or provision of this Order is held unconstitutional or invalid by competent court, such judgment or action shall not affect or impair the other sections or provisions hereof.

SECTION 9. DISSEMINATION. – Copies of this *Executive Order* shall be furnished within seventy-two (72) hours from its issuance to the Office of the President and the Metro Manila Development Authority for their information and guidance.

SECTION 10. EFFECTIVITY. – This Order shall take effect immediately.

DONE this 1st day of December 2023 at the City of Pasig, Metro Manila.



VICTOR MA REGIS N. SOTTO
City Mayor

